



# Buckland & Chipping Parish Council

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## MEETING No 329 of BUCKLAND & CHIPPING PARISH COUNCIL

### Extraordinary Parish Council Meeting

Monday 17<sup>th</sup> June 2024, 7.30pm in St Andrew's Church, Buckland

To: Cllrs Robert Arkle (Chair), Penny Baxter-Newman (Vice), Helen Dauris, Jeff Kenyon, Debbie Thompson, Simon Dela-Nougarede

You are summoned to attend Meeting No 329 to transact the business on this agenda.

*Public and press are welcome to attend, although under Section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960, they may be excluded for the discussion of confidential business. Please note that Public participation is not permitted, except during the time designated for public comments.*

Robert Arkle

Date: 11<sup>th</sup> June 2024

### Chairman to Buckland and Chipping Parish Council

*To assist in the speedy and efficient despatch of business, members requiring further information or clarification on items included on the agenda are requested to enquire prior to the meeting.*

### AGENDA

In accordance with The Openness of Local Government Bodies Regulations 2014, SI 2095, only non-confidential business (press and public present) may be filmed, recorded, photographed, broadcast, or reported via social media by any person. Recording and reporting the Council's meetings is subject to the law, including the Human Rights Act, the Data Protection Act, and the laws of libel and defamation, and it is the responsibility of those doing so to comply.

#### 329.1 Apologies for absence

To receive apologies for absence.

#### 329.2 Declarations of Interest and dispensations

1. To receive declarations of interest from councillors on items on the agenda
2. To receive and consider members' written requests for dispensations for declarable interests (if any)
3. To grant any requests for dispensation as appropriate

#### 329.3 Finance

Annual Governance and Accountability Return (AGAR) 2023/24

Audit requirements for the year ending 2023/24

1. To approve the Annual Accounts 2023/24
2. To approve the Certificate of Exemption 2023/24
3. To approve the Annual Internal Auditor Report for the year 2023/24
4. To approve Section 1, the Annual Governance Statement 2023/24
5. To approve Section 2, Accounting Statements 2023/24
6. To agree the dates for the public rights period, 19<sup>h</sup> June – 29<sup>th</sup> July 2024

#### 329.4 Date of next Ordinary Parish Council Meeting: 7.30pm, Monday 1st July 2024, St Andrew's Church, Buckland